

**DELEGATION OF AUTHORITY  
GENERAL, ADMINISTRATIVE, AND MISCELLANEOUS**

Training and Development Order for Individuals Who Lead  
Compliance Inspections/Field Investigations and  
Exceptions Under Order 3500.1 A1

1. **AUTHORITY.** To ensure the region's training and development program requirements are met for employees leading environmental compliance inspections/field investigations under Order 3500.1 A1 (December 23, 2002), the authority to:
  - a. implement the requirements of this Order and the EPA Compliance Inspector/Field Investigator Training Guidance Document within areas of jurisdiction, including periodically evaluating implementation;
  - b. determine who is subject to this Order, and review and approve any requests for exceptions to the training requirements;
  - c. ensure in future EPA administered contracts and cooperative agreements awarded under the Senior Environmental Employment Program, involving compliance inspections/civil investigations that the completion of training, as required by this Order, is incorporated into appropriate contract statements of work or Senior Environmental Employment Program cooperative agreements.
  - d. support in-house instruction for the Basic Inspector Curriculum by working with OECA to identify Regional personnel to serve as classroom instructors;
  - e. ensure that each program annually identifies States' and tribal inspector training needs through the State/EPA Enforcement Agreements process, or other comparable process, assist States in identifying ways to meet their training needs, and coordinate training opportunities;
  - f. ensure that those compliance inspectors/field investigators located within the Regions are issued credentials;
  - g. identify a single point-of-contact responsible for auditing the Region to ensure the requirements of this Order are being met, and coordinate with OECA and the program offices responsible for regulations requiring compliance monitoring.

2. TO WHOM DELEGATED.

- a. To the Deputy Regional Administrator.
- b. Each person to whom authority is delegated or redelegated retains the authority.

3. LIMITATIONS.

- a. Any exceptions to the Occupational Health and Safety Training requirements must be made in accordance with Safety, Health and Environmental Program (SHEMP) requirements.
- b. Any exceptions to the Basic Inspector and Program-Specific Curricula must be approved based on an evaluation by the first-line supervisor or team leader of the compliance inspector/field investigator's knowledge, experience, and training attained prior to the effective date of Order 3500.1 A1.
- c. Delegatee may exercise this authority only as allowed or required by Order 3500.1 A1.
- d. Delegatee must notify the Assistant Regional Administrator, when exception approval authority is exercised under this redelegation.
- e. Delegatee is to consider the recommendation of, and/or consult with the training exceptions request review panel (if convened) prior to exercising the exception approval authority under this redelegation.

4. REDELEGATION AUTHORITY. This authority may not be redelegated.

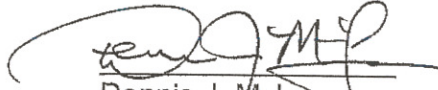
5. SUPERSESSSION. This delegation supersedes R10 1240.3 (11/07/2005) and any prior delegation of this same authority.

6. ADDITIONAL REFERENCES.

- a. EPA Order 3500.1 A1 (12/23/2002).
- b. EPA Order 1440.1, *Safety, Health and Environmental Program (SHEMP)* and associated guidelines.
- c. EPA Order 1440.2, *Health and Safety Requirements for Employees Engaged in Field Activities*.

- d. EPA Compliance Inspector/Field Investigator Training Requirements Guidance Document, Office of Enforcement and Compliance Assurance, Office of Compliance.
- e. Delegation 2-13 (05/11/1994).

6/2/16  
Date

  
Dennis J. McLerran  
Regional Administrator